Stobswell Forum

Committee Meetings

Archive 2013-2015

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09 APRIL 2013 19:00

ARTHURSTONE COMMUNITY LIBRARY

Present
Sharon Smart (Chair)
Bill Jordan (Vice Chair)
Natalie Hush (Secretary)
Alan Maich (Treasurer)
Stuart Fairweather (Communities Officer)
Betty Wood
Michael McInally
Irene Watson
June Ward
Carol Bailey

1.Welcome/Apologies
Sharon welcomed all members to the first committee meeting of 2013. For the benefit of new members, introductions were made by all present.

No apologies as all members were in attendance

2.Co-opting new members
Sharon referred to recent correspondence sent out regarding Carol Bailey's interest in being considered for co-opting onto Stobswell Forum. Carol was nominated by SS and seconded by BW and members unanimously welcomed Carol Bailey to the committee.

3.'House Keeping' / Forum Members Roles

i.Chairing Meetings
SS proposed to members that each meeting would last 1- 1.5 hours and proposed agendas would be sent out in advance of each meeting. SS advised she would like all comments regarding topics to be addressed to the Chair to enable effective discussion and time management of topics on the Agenda.
The committee were in agreement to these proposals.

ii.Volunteering
SS advised the committee that throughout the year various activities and meeting require representation and input from Stobswell Forum members, therefore encouraged the committee to volunteer in assisting with as many activities/ issues as possible with the understanding of varying commitments for each member, and keep the committee updated with progress via SS or NH, who will then forward on to the committee in full.

iii.Communications (Website/ Facebook / Notice boards/ Mailing List)

Stobswell Forum website: Discussion was started by SS on the current website for the Forum, and it was agreed the information currently on here was out of date.
AM confirmed he had spoken with a friend, SR who advised he would be happy to update the website with more up-to-date information. Minutes from previous meetings and the AGM as well as other updates, are required. AM will confirm if SR can continue to do this throughout

the year. It was noted that AGM minutes were yet to be agreed and confirmed, but SS reminded members this would be agreed shortly at point 5 of tonight's agenda. **Action: AM/SR**

Notice boards: These will continue to be updated with information by Stuart Fairweather, Communities Officer and Hayley Tunstall, Community Regeneration Worker. **Action: SF/HT**
A discussion was held in regard to the content and it was noted and proposed that a list of local groups and activities in the nearby area for the community may prove helpful, as well as information on specific event.
It was proposed that future meetings should be open to the public to observe as well as attend open meeting for more discussion of any issues they wish to raise and be part of. This proposal was agreed by committee to be actioned and relevant information of dates will be posted on said notice boards, and also in the Library, with copies of previous Minutes for community viewing.

Facebook: A discussion on the creation of a Forum page was held and each member gave their view on advantages as well as possible negatives of the creation and upkeep of said page for community/ broader viewing.
It was proposed that a page be created and trialed for one year with a view to monitor and review thereafter. A vote was held with 8 for and 1 against.
NH agreed to draft a relative page, to be reviewed by committee at next months meeting. **Action: NH**

Mailing List: It was agreed SS and Stuart Fairweather would update the list due to recent emails being returned. Currently around 100 contacts are held for the mailing list. It was agreed correspondence would be send out to the current list and feedback would be requested on preferred method of contact as well as mailing content, with a view to reducing the need to spend money on postage unnecessarily.
It was agreed SS would contact the Courier/ Telegraph to request a regular post whereby the community would be notified of upcoming meetings/ AGM. **Action: SS/SF**

4.Dates of Future Meetings (Paper issued)
It was noted that historically meetings have been held on a Tuesday. SS referred members to the two drafts. Discussion was held and it was noted that Draft 2 (Wednesdays) seemed to be most favourable to the majority but some members could not fully commit to dates at present. **Action: SS**
It was agreed members would email SS to confirm individuals preferred dates and then SS would confirm dates and venues at next months meeting. **Action: ALL/ SS**
MMcI advised that if Draft 2 was to be agreed he would be unable to attend from 11 September onwards due to prior commitments.
As previously raised in agenda point 3. it was agreed by the committee that meetings in general would become open to the public and therefore 'Open Meetings' will now be called Forums and will be advertised on notice boards along with Committee Meetings to encourage the public to come along and listen.

5.Minutes of Previous Minutes (AGM - 26 March 2013) / Plan for the year
Minutes from AGM held on 26 March 2013 were agreed by the committee however it was noted that there were 2 typos. AM agreed to correct these errors and then forward on a copy

to Scott Robertson for upload to the website, as previously agreed in point 3(iii) of the Agenda. **Action: AM/SR**

Each issue/ activity raised by the community and members at this year's AGM was discussed with reference to the list kindly printed by Stuart Fairweather. Lead roles were assigned to various members who volunteered to assist in achieving a successful outcome for each point raised, as well as any current progress or action to be taken. **Action: SF/NH**
Due to the lengthy content of all points, it was agreed a working spreadsheet on the Plan for the Year with the ability to add updates to following each meeting would be helpful.
(See attached Stobswell Forum Plan for 2013 for comments/ progress).

6.Working with Others
For the purposes of new members, the committee was advised of remits for each Forum/ Committee.

i.Maryfield Community Planning Partnership
JW agreed to attend next meeting on 14 May and will confirm if she will accept the position of Stobswell Forum Rep at our next meeting. **Action: JW**

ii.Maryfield Regeneration Forum (applications)
SS advised members the proposed application for funding of the planting and maintenance of hanging baskets will be submitted to the MRF once costs have been quoted as discussed in the Action Plan
Action: SS/HT

iii.Access Forum
CB agreed to attend next meeting (AGM) on 22 May and report back at the next meeting. Issues raised on Action Plan will be forwarded at AGM. **Action: CB**

7.Agenda for future meeting (Paper issued)
SS referred members to the proposed standing agenda. It was agreed following the agreement on a working Action Plan to be produced and updated regularly, that point 4. Events/Activities/ Action Plan for the Year - would be split into two separate points of 'Events/ Activities' and 'Action Plan for the Year'. **Action: SS/NH**
The standing agenda will now therefore consist of eight main topics instead of the original seven.

8.AOCB
Stuart Fairweather advised the committee of the proposed 'Celebration in the Park 2013' which is planned to be held on 3 August at Baxter Park. An organising meeting is scheduled for 12 April at 4.30pm at Arthurstone Library. IW agreed to attend on behalf of Stobswell Forum. **Action: IW**

The committee was advised of Vered Hopkins and also Steve Main, from NHS Tayside, noting their interest to attend a Forum meeting to discuss licensing legislation and proposals. It was agreed that Stuart Fairweather would invite the guests along to the next open meeting. **Action: SF**

It was agreed by committee that the venue for future open meetings would be held in Arthurstone Library. AM agreed to update the website with this information and the date was agreed as Wednesday 12 June. **Action: AM**

9.Date of Next Meeting

Wednesday 8 May, 7.00pm at Arthurstone Community Library.

08 MAY 2013 19:00

ARTHURSTONE COMMUNITY LIBRARY

Present
Sharon Smart (Chair)
Bill Jordon (Vice Chair)
Natalie Hush (Secretary)
Alan Maich (Treasurer)
Stuart Fairweather (Communities Officer)
Betty Wood
Irene Watson
June Ward
Carol Bailey

1. Welcome/Apologies

Sharon welcomed all members to this evenings meeting.
Apologies noted from Michael McInally.
All other members were in attendance.

2. Minutes of Previous Meeting

It was noted adjustments had been made to correct typos in draft issued by email. Final Minutes approved by AM, seconded by CB

3. Correspondence

JW received the Neighbourhood Watch application form.
It was agreed progress in regard to this would be discussed at Agenda item no.6 (Action Plan 2013/14)

4. Reps Progress Update

(i) Maryfield Community Planning Partnership

JW confirmed she would attend the Community Planning Partnership which she had now received information on.
It was agreed JW would take copies of the Stobswell Forum Action Plan for 2013/14 as hand out to inform CPP of the forums current concerns we hope to address. Action JW

(ii) Local Access Forum

It was noted that the current Chairperson had now stepped down from their position and the Vice chairperson has now taken on the role as Chair.
Recent discussed issues related heavily to the V&A Waterfront Project.
Traffic concerns in connection with the project were discussed.
It was noted that the plan is to persuade east moving traffic to travel via the Kingsway as the staggered traffic light outlay at the Waterfront will slow traffic down to efforts to assist the pedestrianised plans for the area.

It was also highlighted that various events are being organised such as off road biking and horse riding, in hope of encouraging less use of vehicles in the area.
MMcI advised he attended the recent V&A community focus group.
It was relayed that both local and international events will be held although there will be focus on ensuring this does not mimic and detract from events held at McManus Galleries.
Most events held will be free of charge although some revenue will be created from paid tours and classes which are also planned for some areas of the building.

(iii) Website Maintenance
AM confirmed that Scott Robertson is happy to continue which updating the Forum's website.
Members were advised that the 'home page' has been tidied up; with up to date information and a map of the area to be added. Action SR/AM
The events page has been updated and it was agreed previous events should be archived for the community to view if they wish to see previous successes. Action SR/AM
March 2013 AGM minutes and April 2014 minutes will also be added. Action SR/AM
NH agreed to add a link for the website, on the proposed Facebook Page Action NH
AM will ask for link to the FB page to be added to the website. Action AM/SR
SS requested for AM to pass on the committees thanks to Scott, for all of his continued help. A Action M

(iv) Facebook Maintenance
NH showed members a proposed outlay of the community Facebook page and positive feedback was received from all members. Action NH
However due to the amount of content and settings to look at, it was agreed members would be added by NH onto the page. Action NH
Members can then have a better look at their leisure and raise any queries or suggestions, with the aim to get the page published on, or before next month's Forum meeting. Action ALL/ NH
AM suggested a media release to promote the upcoming Forum meeting.
It was agreed meeting details would be promoted in the community notice boards as well as in Arthurstone Community Library. Action SF/HT
SS agreed to enquire about costings for local media advertising. Action SS
It was agreed SF and NH would ensure facilities were available at next months meeting to promote the new Facebook page. Action SF/NH

(v) Notice boards Maintenance
SF advised the committee that himself and Hayley Tunstall had attended all notice boards in use and removed out of date information.
Several members commented on the noted visual improvement in passing some of the boards, commenting that information seemed clearer and more organised.
On inspection of the board outside Glebelands Primary, an ongoing issue with condensation was noted; causing obstruction and deterioration of information. Some suggestions were made by members on possible solutions to avoid replacement.
SF agreed to look at resolving this and will report back at next months meeting. Action SF
SF also agreed (as previously mentioned) that an advertisement to promote the Forum Meeting in June will be added. S Action F

(vi) Mailing List

SS and SF advised the mailing list is still to be updated. SS/SF
An option on how members of mailing list would prefer to be contacted in the future will be requested in the next mail out. SS/SF
It was agreed that a 'Facebook' badge would be added to the headed mail sent out in effort to promote the soon-to-be-live Facebook page. Action SS/SF

5. Events/ Activities

IW confirmed she would be attending the 'Celebration in the Park' organising meeting on 16 May, to find out further information as well as discuss assistance and involvement the Stobswell Forum will provide. IW Action
SS advised in previous years the committee has taken responsibility of hiring and selling tickets for the Carnival Rides; of which proceeds are normally given to the Events committee. Following discussion it was agreed that IW would take forward the suggestion of Stobswell Forum continuing as previous years in taking responsibility of providing and selling tickets for said rides however this year, perhaps split proceeds equally between each committee. Action IW
AM queried the status of the funding application for these carnival rides. SS advised this was still to be approved by councillors.
SS then highlighted the need for the committee to brainstorm ideas for use of the Stobswell Forum stall allocated in the event.
IM suggested a 'Beat the Goalie' competition. BW suggested a Cycle route race. Action ALL Ideas will be taken to the meeting by IW, in regard to health and safety practicalities.
JW suggested the classic 'sweeties in the jar' guessing game for some fun and easy extra fundraising at the stall. Action JW

6. Action Plan for 2103

Please see attached Stobswell Forum Action Plan for 2013 (MAY 13) for updated comments/ progress.

7. AOCB

SS confirmed future meetings for 2013 will be held on Wednesdays. Action SS
IW advised she may not be able to attend June/July meetings due to prior commitment.
BW advised he cannot attend the meeting in July.
SS to send out final copy of 2013/14 meeting date, venue and times.

8. DONM

Wednesday 12 June, 7.00PM at Arthurstone Community Library

June 12th, 2013

Arthurstone Library

1. Attendance

Sharon Smart (Chairperson) - SS
Michael McInally - MM
Alan Maich - AM
Irene Watson - IW
Will Herald - WH
Ronald Watt - RW
Mrs D Watt - DW
Eric Ramsay - ER
Phyllis Devlin - PD
Mary Wareham - MW
T Grubb - TG
Mrs S Forte - SF
Mrs E Grossi - EG
G Boyd Baird - GBB

1.1 Present

Councillor Cruickshank - GC
Louise Hillman - Police Scotland - LH
Claire Ramsay - Community Safety Worker - CR
Vered Hopkins - Drug and Alcohol Project - VH
Carole Robertson - Dundee City Council - CR
Alcohol Focus Scotland
Stuart Fairweather - Maryfield Communities Officer - SF
Sarah Currie - Focus on Alcohol Scotland
Caroline Church - Focus on Alcohol Scotland

1.2 Apologies

Cllr Lynn - KL
Cllr Melville - CM
Carol Bailey - CB
June Ward - JW
Bill Jordan - BJ
Natalie Hush - NH
Ged Bell - Maryfield Community Planning Partnership Chair - GB
Irene Shearer - IS

2. Presentation - Alcohol over consumption

Vered Hopkins was welcomed by Sharon and gave a presentation based on a report by the Drug and Alcohol Partnership (see attached).

This hopes to influence the thinking of Dundee's Licensing Board by outlining the 'relationship' between alcohol license provision and harm in Dundee and each of the Local Community Planning partnership areas specifically.

Forum members discussed the report and were invited to share their view with the Licencing Board via questionnaire. Carole Robertson will provide Stuart with hard copies. Action CR/SF

Vered was thanked for her contribution to the meeting.

3.Stobswell Forum Action Plan

The action plan was distributed and Sharon highlighted what had been completed so far (see attached). Comments were made on the hanging baskets, on the pavements in the area, and on Stobbie ponds including the lighting.

3.1 Web-site and Facebook (Communications)

Sharon explained that work had taken place to update the web-site and establish a face-book page.

These developments were welcomed and those that had volunteered to assist with these areas of communication were thanked.

It was also noted that the Forum continued to use the five notice boards in the area to publicise events. Additionally email and post would continue to be used. Members that had returned up-to-date details were thanked for their assistance.

It was noted that there is now an additional notice board at Swannie Ponds and that there had been press coverage of the meeting.

4. Update from Police and Councillors

Police Constable Louise Hillman spoke about on street prostitution. The Vice-Versa project continues to carry-out its work supporting individuals that are being exploited and attempting to move them on to other opportunities and sources of support. Whilst the impact on the community is not being underestimated the Police complaints are down on previous figures. Emphasis is being put on kerb-crawling as a crime in an attempt to reduce 'demand'.

Louise also spoke briefly about 'youth issues' in the Baffin Street area and said that these appear to have lessoned, in part thanks to the actions that had been described earlier in the action plan.

5. Any other Business

A question was raised about the change of venue to Forum meetings. Sharon explained that all committee meetings of the forum will all be open to the public. With forum meetings (bigger events with invited speakers) 'touring' Stobswell and using different appropriate venues. It was hoped that this would allow different people to attend. Action SS/SF

6. Forthcoming meetings

Committee meeting - July 10th 7pm Arthurstone Library
Committee meeting - August 14th 7pm Arthurstone Library
Committee meeting - September 11th 7pm Arthurstone Library
Stobswell Forum - October 9th 7pm (Venue to be confirmed)

July 10th, 2013

Arthurstone Library

1. Attendance

Sharon Smart (Chairperson) - SS
June Ward - JW
Bill Jordan - BJ
Alan Maich - AM
Michael McInally - MMc

1.1 Present

Phylis Devlin - PD
Stuart Fairweather - Communities Officer - SF

1.2 Apologies

Natalie Hush - NH
Carol Bailey - CB
Betty Ward - BW
Irene Watson - IW

2. Minutes and Matters Arising

The minutes of May's Committee Meeting were agreed as correct with the following observations and corrections;

" Hanging Baskets now in place and being watered
" Facebook page now live
" The £500 community safety grant has been banked.

The minutes of the June forum meeting were distributed and agreed. It was explained that once the Committee has agreed them they would be distributed with the attachments; an updated Action Plan and the Alcohol Overconsumption report.

The minutes were proposed by Alan Maich and seconded by June Ward.

3. Correspondence

3.1 Sharon circulated the Community Consultation on Alcohol by way of follow-up on the forum meeting. Was noted that people can also access this online.

3.2 Stuart highlighted the Capacity Building Baseline Questionnaire. A tool to assist the group in assessing how it is operating and the support it might need. It was agreed to circulate this to all of the members and discuss it at the next meeting. It was explained that

the process was voluntary and that all groups in the area would be asked to do an similar exercise (if they wished).

4. Reps Progress Update

4.1 Maryfield community planning partnership meeting 14th May, no minutes circulated as yet, and Stuart and Natalie were also there so can fill in gaps, but main points:

i) alcohol & drugs presentation- interesting presentation and they wish us to consider and ask Maryfield residents what here experience and thoughts are on current level of alcohol provision i.e. existing shops, bars who have licence, and would local residents engage with the licensing process in Dundee-there is an online questionnaire available.

ii) City Planning Development- City square is to be completed by July 13. Waterfront update of plans to be available soon.

iii) Health & well being Group-£280,000 awarded to expand social prescribing in Stobswell area. There is a an evaluation event planned for 28/8/13.

iv) Housing and assessment of impact of welfare reforms, discusses and housing officers see and impact of new reforms on residents/ tenants. Collaborative walkabouts planned with Housing officers- member of group welcome.

v) Fire Dept reports targeting shopkeepers in Albert St re garbage storage and fire prevention. New Scheme in schools piloted in Grove Academy but to be rolled out to other Dundee Schools. Aim to educate year 1& 2 pupils re fire prevention and safety.

vi) Police - report overall decrease in crime rates recently in our area 102 to 79. However overdose rates remain same. Prostitution- 16 complaints in 3 month period and residents report problem seems to have moved to Dens Rd area. House break ins reduced from 32 to 11 last month. Some known criminals have been apprehended, convicted and at present are detained by HMP.

No other points to add to above only to raise that someone continues to dump bread(we are talking binfuls) and other foodstuffs at ponds, this has been reported to environmental health dept who are investigating.

4.2 Carol had contacted Sharon to explain that the Access Forum was looking for support for establishing reduced mileage area in the Stobswell area. There was a general positive response. It was agreed to get the details and discuss at the August meeting.

4.3 Website maintenance was discussed. Alan proposed that the individual presently maintain the website be given a fee of £50 for the set-up work and £50 for the website management. Whilst these figures were thought to be extremely reasonable it was suggested that some attempt to make cost comparisons should be made
After some discussion the Chair reminded the meeting that despite the lower than usual attendance the quorum was five that the above arrangement should stand until the end of the financial year (subject to the website developers Scott Robertson's agreement. Price

comparisons could be looked at towards the end of the period covered by the above arrangement (eg March 2014)

4.4 Natalie has got the facebook page up and running. Anyone with a facebook account can request access. Administration rights can easily be passed on. Some work needs done to create links between facebook and the website and vice versa. In her absence Natalie was thanked for her work on this. Publicity needs to encourage people to 'like' Stobswell Forum on facebook.

4.5 Notice Board maintenance is progressing Hayley and Stuart having been asked to take on this role. It was suggested that a list of meetings and information about the website and facebook be added.

4.6 The mailing list is being systematically updated with some information coming in at the last Forum.

5. Events/Activities

Celebration in the Park was talked about in some detail. The Stobswell Forum stall will be used to highlight the Forum. Guess the number of sweets, a feedback sheet and box, and leaflets for the next forum in October will be used. In addition assistance will be provided to sell carnival ride tickets.

Stuart to circulate a matrix so people indicate when they can attend.

Bill suggested a brief meeting on July 30th - at the Park Centre to ensure everything is in place. Alan to book and check if the building is available. The meeting will start at 6.30pm.

Material for the event was distributed.

6. Action Plan

6.1 Spring Clean - now looking at the autumn when the schools are back.

6.2 Work taking place to ensure that the code for the gate at Baffin Street is being appropriately distributed to all tenants, landlords, fire service etc. Youth disorder appears to have diminished but a close eye is being kept on the situation.

6.3 Regeneration in the area surrounding Glebelands Primary etc. Discussion again the LCPP, some discussion with the school in the autumn term - liked to Community Safety Team/Fire Service work.

6.4 Bill is involved with some work with the Tenants Federation using Age Concerns Street Audit materials. He agreed to share the findings with June prior to the August Community Planning Partnership meeting. The condition of pavements in specific areas will be identified.

6.5 Neighbourhood Watch activity in the area to the north of Swannie Ponds was discussed. The boundaries of the area, where to put signage, finding local contacts, using facebook and other methods of communication all need considered.

6.6 Lighting Swannie Ponds could be considered for a possible Regeneration Funding application subject to the view of the Environment Department. This would require dividing the £100,000 application into a number of parts. The Regeneration Forum's rules about spend in the regeneration area would also need to be taken into account. As would Friends of Swannie Ponds view on how essential the project is. Stuart was asked to suggest an approach that could be taken to any consultation.

6.7 On traffic movement, Carol's earlier comments about access were noted. As was the fact that the Community Planning Partnership were also discussing the subject in the context of the development at the waterfont.

6.8 Plans for a blue light disco have been delayed due to police sickness absence. This now looks like being a winter event.

6.9 Lammerton Terrace. If consensus amongst residents emerges Stuart is happy to assist in finding ways to take this forward. The extremely complex position with 'ownership' of the land makes this difficult however. Betty had kindly shared information with people living locally. The Forum needed to consider their views on this action.

6.10 Bus Services Arbroath Road - positive developments have taken place. Possible press work?

7. Any Other Business

7.1 It was noted that Bill Jordan's correct email address is incorrect which has been rectified.

7.2 Alan explained that he has been after some part time work that may require him to resign from the post of treasurer. This will be looked at again at the next meeting.

7.3 Admin grant needs followed up.

8. Date of the Next Meeting

It was agreed to move the next meeting to Thursday, 15th August, 7pm Arthurstone Library

15 August 2013 19:00

ARTHURSTONE COMMUNITY LIBRARY

Present

Sharon Smart (Chair)

Natalie Hush (Secretary)

Stuart Fairweather (Communities Officer)

Georgia Crookshank (Councillor)

Michael McInally

Irene Watson

June Ward

Carol Bailey

1. Welcome/Apologies

Sharon welcomed all members to tonight's August Meeting

Apologies received from BJ (Vice Chair), BW and AM (Treasurer)

2. Minutes of Previous Meeting

Minutes of July's meeting have been circulated and the following corrections noted:
Removal of Bill's personal email address
Removal of 'Note' made on draft by admin for purposes of confirmation of correct details added.
Minutes were approved by JW and seconded by SS.

3. Correspondence

Licensing Board Applications
SS advised an application for variation in hours was being made by Victoria Bar, near Dens Park; To have under 18 years old allowed to enter the premises 2 hours before a local football game and 1 hour after. The Forum discussed thoughts on this, including concerns for under 18's being in a alcohol based environment but also the positives such as encouraging a more 'family friendly' atmosphere.
CB Suggested contacting Football clubs to suggest opening up hospitality.

Councillor Crookshank advised that the Licensing Board to have Objectives used to consider such applications and agreed to source a copy of the Forum Members to view. SS agreed to

contact Stuart Galloway for further information and pass on to members who in turn can respond with thoughts on this once further detail is received.
Action SS/ALL

The Forum was also advised that the application for an off licence at the old Blockbuster premises on Albert Street, should go to the Licensing Committee on 22 August.
JW updated members on discussions held at the recent MCPP regarding this application. It was noted there were quite a few objections/ concerns, including some from the D&A team. The group was also advised that people can attend this meeting if prior contact is made to the Board. All members advised they were unable to attend due to other commitments.
SS will contact those unavailable tonight to see if they wish to attend. Action - SS

Capacity Building Questionnaire
SS handed out copies of this questionnaire to the group and advised it would be best completed with combined answers through discussion in the Forum. - Action ALL
It was agreed due to the time this would take to discuss fully, that 30 minutes would be set aside at Novembers Meeting for completion of this.
Members were encouraged to take a copy away to look at questions posed and consider views for discussion at the November meeting.

4. Reps Progress Updates

(i) Maryfield Community Planning Partnership
JW updated the group on discussions held as noted below:

-Lengthy discussion held on alcohol/ health partnership, including previous advised concerns on Blockbuster applications. A new Focusing on Alcohol Worker funded by the Big Lotto is due to begin.

- Arthurstone Library building plans are due to commence in the Spring.

-Baxter Park 150th Anniversary discussed and organisers are looking for the public to get in touch with any memories of times in Baxter Park. The planned procession of local groups estimates 280 participants. The main event will be on Saturday 15 September, however on the 9th September a small planting ceremony will take place to commemorate the actual date of anniversary. Please contact Irene Shearer (01382 862022) for any more details or input you could offer.

-Welfare Reform was discussed and members were encouraged to assist seeking suggestions on ways to assist families more with issues they are facing due to changes.

- Green Open Spaces initiative was discussed and known issues were reported back to planning officer.

- Works at Swannie Ponds are still ongoing in tackling the weed issue.

-The Woodside bus service incontinuity was highlighted to be investigated further.

-Dave Lindsay, Planning Officer provided updates on progress to the City and Quayside developments. The old Olympia site is due to be demolished in Spring of next year. The

Malmaison Hotel should be open by November. Works will be done in City Square on 24 Aug.
Reps were also advised that a 2 lane approach would be created northbound on Albert Street(turning right)

Local Police advised of input from dedicated Strathclyde taskforce. Assistance has been given in dealing with prostitution and also house break ins.

Bruce Farquarhson for Tayside Fire Service provided a detailed report on incidents and calls taken and plans to provide updated copies at future meetings, for comparison.

(ii) Local Access Forum- 20 MPH zones
The next meeting is planned for Monday 19 August.
CB advised there had been 2 accidents brought to the Forums attention, involving cyclists being knocked off their bikes by cars. CB queried if the Stobswells Forum would be interested in supporting further '20's Plenty' areas in nearby residential streets. It was agreed that members would firstly like to see proposed target areas and also agreed that it would be useful to create a poll/ question on Facebook asking residents how safe they feel whilst out on their bicycle. Action - SS/AM

(iii) Website Maintenance
Changes have been made to the website and payment will be sent to Scott for said works as agreed by members. SS will ask AM to forward on standing agenda, mintues, action plan and facebook link and will request Scott's email address to make it easier to pass on future updates.

(iv) Facebook Maintenance
Interest in the page is continuing to slowly increase, hopefully following Celebration in the Park promotion. It was noted that June and July's minutes need to be added for viewing.

(v) Notice Boards Maintenance
It was agreed that Octobers meeting and a flyer for the 150th Anniversary of Baxter Park will be added to the boards, as well as removal of the Celebration in the Park flyer.

(vi)Mailing List
Work is still ongoing with updates to this

5. Events/ Activities

SS advised the group that £40.50 was raised from the 'Guess the Sweets in the Jar' competition at Celebration in the Park. JW was thanked by the group for her donation of this prize and SS advised that in turn, the winner of the prize works for Alzeihmers Scotland and is redonating it to the organisation. Action - ALL

It was suggested the the Fire Service be invited as guest speaker for Octobers Open Meeting regarding fire safety, fly tipping and other related issues affecting the area.

6. Action Plan for 2013

See attached Stobswell Forum Plan for 2013 (AUG) for comments/ progress

Action SF

7. AOCB

MMcI advised that he will be resigning from the Forum as of tonight, due to him moving home outwith the Stobswell Area. SS and the Forum thanked MMcI for his involvement and input to the Forum and wished him well with his move.

It was noted that some residents in Aurthurstone are struggling to cope with noise and nuisance issues linked to the Action for Children Unit nearby. SF agreed to contact the organisation to request assistance with this issue delevoping.
Issues raised regarding Youth disturbance in the Lidls area, including the stripping of bark from trees. SF agreed to forward this to the Police.

8. Date of Next Meeting
Wednesday 11 September, 7.00PM at Arthurstone Community Library

Wednesday, 9th October 2013

Arthurstone Library

1. Attendance

Sharon Smart (Chairperson)
Eric Ramsay
Ron Watt
Marnie Tunstall
Mary Tunstall
Janet Crank

2. Present

Cllr Lynn
Cllr Melville
Cllr Cruickshank
Hayley Tunstall
Stuart Fairweather

3. Apologies

Betty Wood
Pervin Ahmad
June Ward
Alan Maich
Natalie Hush
Carole Bailey

4. Update on Forum Activity

Sharon welcomed everyone to the meeting and updated on the Forum's Action Plan.

Progress has been made on the following;

- The gates at Baffin Street
- The circular service bus
- Hanging baskets and their watering
- Celebration in the Park
- Pavement at Albert Street (Boots) surveyed
- Drain cover Arbroath Road - tripping hazard addressed
- Neighbourhood Watch - signs obtained, volunteers needed
- Swannie Ponds lighting - cost identified (£100,000). Friends plans need considered
- Traffic Alignment Arbroath Road/Albert Street junction.

More work needs done on;

Overprovision of alcohol locally (V Hopkins offered to attend meeting)
Blue Light (or similar) style disco
Community clean-up in conjunction with Morgan.

5. Local Issues/Concerns

5.1. Cllr Cruickshank spoke about the planned closure of Maryfield Police Station.

It was explained that it was the "counter service" that was in question. This provision may well end in January.

It was further explained that Inspector Black (Police Scotland) had been in touch about the matter.

Concern remained about the counter service, any wider implications and the lack of consultation/communication.

It was agreed to hold the next forum on December 11th and invite Inspector Black to attend.

5.2. On going issues to do with dangerous and double parking in Park Avenue and elsewhere were discussed.

It was ruled that Neil Gellatly of the City Development Department's Transport Section had been carrying out a study into parking across the Stobswell area. It was suggested that this should also be the basis for a discussion. This idea was welcomed and it was requested that the impact on Ladywell Terrace and elsewhere in the ward be taken into account.

The role of Park Wise and areas of dangerous driving Victoria Street into Albert Street (illegal left turn were also noted).

6. Planned Activity for the coming months

In addition to changing the order of the Forum and Committee meeting (which are also open to the public the following dates were noted.

- Travelling museum of Invention - November 11th Baxter Park
- Friends of Baxter Park Halloween Activity and Multi-Games area consultation - Saturday, October 26th. Details to follow.
- Christmas Tree Lights Switch-on Wednesday, 27th November - Morgan
- Maryfield Roundtable December 16th - Arthurstone (details Hayley)
- Stobswell Forum December 11th

A full list of dates are attached.

7. Date of Next Meeting

December 11th 2013 (details will be shared by letter/notice/face-book and website

13 NOVEMBER 2013 19:00

ARTHURSTONE COMMUNITY LIBRARY

Present

Sharon Smart (Chair)
Natalie Hush (Secretary)
Stuart Fairweather (Communities Officer)
June Ward

Apologies

Irene Watson
Carol Bailey
Bill Jordan
Alan Maich
Betty Wood

1. Welcome/Apologies

Sharon welcomed members to tonight's November Meeting. It was noted the Forum was not quorate for this months meeting however members present were happy to remain and discuss recent topics/ issues, in preparation for Decembers Open Meeting.

Apologies received from BJ (Vice Chair), and AM (Treasurer)

2. Minutes of Previous Meeting

Minutes of October's meeting have been circulated to all members via email and will be approved/ corrected at December's meeting.

3. Correspondence

Licensing Board Applications
SS advised an applications are currently submitted for License extensions and it is expected that many other pubs, clubs and hybrids will follow. SF advised that Licensing guidelines are currently a subject of focus and these recent applications may offer an opportunity to clarify recent concerns regarding guidelines used for the approval of applications for new licenses/ licensing extensions. SS will forward applications to Forum members for viewing. - Action - SS

Neighbourhood Watch

JW advised that insurance for Public Liability of the newly formed Neighbourhood Watch group has now been organised.

4. Reps Progress Updates

i. Maryfield Community Planning Partnership
SF provided the following updates on discussions held as noted below:
-Rodger Grace, Engineer for City Development provided a presentation on the Waterfront City Quay plans and progress so far.
-Vered Hopkins, Alcohol & Drug Team also provided an update presentation on issues of focus currently such as Alcohol overprovision.
- Minutes of this meeting will be forwarded by SF. - Action - SF

ii. Local Access Forum- 20 MPH zones
Update unavailable. NH agreed however to ensure a question is posted to the Facebook page, to gauge local interest in the '20's Plenty' application to residential areas in the community. - Action - NH

iii. Website Maintenance
Changes have been made to the website including a scrolling news bar at the top of the page, a Facebook link, and all previous minutes/ Action plan updates from 2013.

iv. Facebook Maintenance
As already discussed, question is to be added regarding local speed limits, as well as add links to Minutes of meetings. Interest in the page is continuing to increase. Link from website will now offer easy connection for those interested in keeping in touch . - Action -NH

v. Notice Boards Maintenance
SF advised notice boards are currently up to date and SF will add a notice for December's Open meeting also. - Action - SF

vi. Mailing List
Work is continually ongoing with updates. - Action - SF/SS

5. Events/ Activities

SS advised, as discussed at Octobers meeting, that Officers from the Police are due to attend December's Open Meeting to further discuss current plans for the Closure of local police counter service at Maryfield Station, as well as Bruce Farquarson, from Fire Service has been invited as guest speaker regarding fire safety, fly tipping and other related issues affecting the area.

SF advised of the Christmas Tree Light Switch on planned for 27 November at 5.30pm.

6. Action Plan for 2013

Stobswell Forum Plan for 2013 (OCT) for comments/ progress. This was not discussed at this evenings meeting due to low attendance. Last updated based on October's meeting.

7. AOCB

NH advised of personal plans to travel overseas beginning at the start of January, until mid April and therefore advised the Forum of being unavailable to attend meetings after December but noted interest in continuing to stay involved in the Facebook page as well as return to meetings following return to Scotland.

Clean Close Company, the Social Enterprise company set up with the support of Stobswell Forum over 8 years ago has advised of its plans to reshuffle its Board Of Directors and will be holding a meeting to discuss the companies continuing development and growth. SS will forward details to Forum members and confirm any members interesting in attending - Action - SS

Capacity Building Questionnaire
SF handed out copies of this questionnaire and discussed thoughts to responses with member's present. Note taken of comments made and will be available again to discuss at December's meeting. - Action - SF

8. Date of Next Meeting

Wednesday 11 December, 7.00PM at Arthurstone Community Library

Wednesday 9th April 2014

STOBSWELL PARISH CHURCH, DUNDEE

1. ATTENDANCE:

Sharon Smart (Chairperson)
David MacDougall
Betty Wood
Stuart Fairweather - Communities Officer

APOLOGIES:

Carol Bailey
Jim Sturrock

2. Minutes of the Annual General Meeting

A draft of the minute was tabled by Stuart. A number of minor amendments were made. The minute will be formally agreed at the next AGM.

In view of the small numbers attending it was agreed to carry on with the agenda but ensure any decision taken would only be provisional, subject to the agreement of a fully quorate meeting.

2.1 Election of Office Bearers

Sharon was nominated as chairperson by Betty Wood and seconded by David. Sharon accepted nomination and was elected (subject to agreement of a quorate meeting).

David and Betty declined to take on an office bearers role in view of other commitments.

It was noted that Sharon, Alan Maich and Natalie Hush are signatories for the bank account.

Sharon will maintain the accounts in the interim. The group however needs to find a treasurer. Stuart agreed to assist with the secretarial duties.

2.2 Increasing Attendance/Involvement of Members

Sharon agreed to follow up with Carol Bailey, Natalie Hush and speak to Alan Maich about the bank account. - Action - Sharon

Stuart agreed to follow up with June Ward. - Action - Stuart

The group agreed that invites would go out to all local organisations for the Forum's meeting on June 11th. It was hoped that new committee members could be drawn from the

attendance at the June forum. It was understood however that "other commitments" was likely to be an issue. - Action - ALL

3.Correspondence

The circulated survey relating to overprovision was noted. It was agreed to publicise this through facebook and return to it at the next meeting (response was required by 23rd May).

Information on changes to bus routes had been circulated. This was discussed in relation to the action plan.

4. Forum Representation on Other Groups

" Maryfield Community Planning Partnership. David agreed to attend. - Action - David

" Local Access Forum. Sharon will speak to Carol about this. (David expressed an interest in being involved if required). - Action - Sharon

" Website/Facebook Maintenance. Sharon will co-ordinate this. Scott Roberts will continue to look after the website for an annual cost of £50. This was agreed. - Action - Sharon

" Noticeboard Maintenance. Stuart and Hayley will take this on for the time being. - Action - Stuart/Hayley

" Links with Traders. Jim is looking to establish an association with the assistance of David. - Action - Jim/David

5. Events/Activities

The Morgan school fete on April 26th was noted. The Forum agreed to publicise.

6. Action Plan

The committee agreed a provisional action plan for 2014/15 (see attached). This will be returned on a regular basis.

7. Date of Next Meeting

Wednesday 14th May 7pm in Park Centre, Baxter Park (to be confirmed).

Wednesday 14th May 2014

STOBSWELL PARISH CHURCH, DUNDEE

ATTENDANCE:

Sharon Smart (Chairperson)
Natalie Hush
Betty Wood
David MacDougall
Jim Sturrock
Chris Hind
Bill Jordan
Sarah Breaham
Carol Bailey

Stuart Fairweather - Communities Officer

APOLOGIES:

Welcome

Sharon welcomed every one to the meeting and thanked people for their attendance.

Nominations

Chris Hind, Bill Jordan, Natalie Hush, Sarah Breaham were all co-opted to the committee. (Nominated by Sharon, seconded by Betty)

Sharon Smart confirmed as Chair
Sharon Smart nominated Bill Jordan seconded by Betty Wood
Sharon Smart and Dave McDougall, Natalie Hush nominated for treasurer. This was agreed. Natalie also agreed to act as secretary.

Sharon has heard back from June Ward. She is unable to be on the committee but welcomes being kept in touch.

Minutes of Previous Meeting

Sharon proposed the previous minutes, seconded by David.

Agreed by the group.

Correspondence

28th May. Consultation about Halley Mills at the Park Centre.

"Walk in Our Shoes" survey of the local area's streets.

Discussion with City Council.
" Albert Street
" Dura Street
" Princes Street

Reports From Representatives of other Groups
Maryfield Local Community Planning Partnership

" Kemback Street
Melrose Terrace site
Transport Museum
Tram Depot
are all buildings along with Arthurstone, that require attention/development.

" Action of plan for Stobswell Forum to be forwarded to the Local Community Planning Partnership.

" Neil Cooney - Dundee BID. 0.6% levy from City Centre businesses idea for local traders. (Jim Sturrock - a local traders group, draft consultation. Possible bid.)

" Commonwealth Games - traffic disruption.

" MUGA - Baxter Park - by the end of the year.

" Police figures for City Centre will be separated from Stobswell where possible.

" The group agreed to pay particular attention to Kemback Street.

Access Forum AGM (Carol Bailey)

- New office bearer elected at AGM
- City Centre to University cycle hub
- City Centre boulevards now being put into place
- Traffic planned to go round Kingsway

Carol to continue to attend.

Website Maintenance

Scott Robertson will continue to do this for £50. Agreed.

Facebook

Natalie/Sharon/Sarah to take this forward. Sarah to be made an administrator.

Noticeboards:

Stuart and Hayley will continue to look after these for now.

Update lists:

Letters and e-mails. A major take . Stobswell Forum asked to work with clerical staff to progress this.

Action Plan

Spring Clean
Robertson Street/Arbroath Road - foliage done.
Forfar Road looking better
Arbroath Road - park sign if possible
Morgan/Alzheimers - dog fouling signage
Neighbourhood Watch - dog fouling signage
Park Avenue - dog foulding issue (use of signage)

Pavements

follow up. See above.

Hanging Baskets

Regeneration Forum have agreed half the costs. It was agreed to progress with this and explore a possible fundraiser.

Community Events

Quiz nights (Betty has contact)
Beatle Drive
Furniture may be needed for Arthurstone at some point.

Bus Services

Letters to Phil Smith to be followed up. Issue remains with 9/10 or 11/12 - Arbroath Road/Broughty Ferry. Things appear less controversial at Woodside.

June 11th/Meeting

Stuart and Sharon to liaise about the date
Facebook/Courier and the Whats On colums DCC to be used.

Christmas Lights/Decorations (Jim)

Jim will give an update at the July meeting. Dave will speak to the City Council's lighting section.

Other Action

Planned health activity at Stobswell Church (cooking classes) and the walking groups at Baxter Park were noted. It was agreed that the Forum would continue to promote these but remove from action plan. The action relating to the green area at Mains Terrace would

likewise be removed for the time being. The issues of lighting at Swannie Ponds would be left with the Friends of group.

A new action would be added relating to development of the site at Baffin Street and the surrounding area (work to date has had a limited impact).

Date of Next Meeting

Wednesday 11th June 7pm in Arthurstone Library (to be confirmed).

11th June 2014

BAXTER PARK CENTRE, DUNDEE

1. ATTENDANCE:
Sharon Smart (Chairperson)
Chris Hind
Carol Bailey
David MacDougall
Stuart Fairweather - Communities Officer

Arlene Morrison - local resident

APOLOGIES:
Bill Jordan
Sarah Breaham
Betty Wood
Jim Sturrock

2. Pitkerro Road

A discussion took place about the gardens and rubbish/dumping on Pitkerro Road. It was noted that there had recently been damage to one of the garden walls and that there was perhaps a lack of bins in the area.

Discussion also took place about the difficulty of getting common repairs done, about the desirability of improvement and the difficulty of involving landlords.

3. Minutes of Previous Meeting

Agreed by Carol Bailey, seconded by Sharon Smart.

3.1 Matters Arising

4 Forum Representatives Report

4.1 Access Forum

David asked about the Access Forum's expectations around the "Twenty's Plenty" campaign. Carol explained that this was ongoing work and that the Access Forum were looking to identify areas across Dundee that were appropriate. Stobswell Forum would be encouraged to support those in it's area if it was in agreement with those that were specified.

4.2 Facebook/Website

Sharon highlighted that Facebook and website activity were taking place and that this was positive.

4.3 Noticeboards

Stuart was asked to ensure information relating to the Regeneration Forum's spend was added to the notice boards.

4**.4 Links with Traders**

John will be asked to update at a future meeting.

5. Action Plan

Please see attached

Date of Next Meeting

Wednesday 9th July 7pm in Arthurstone Library (to be confirmed).

TUESDAY 19th MAY 2015

Action

1. Attendance:

Sarah Barham	Chris Airlie	David MacDougall
Duncan McCabe	Susan A'Brook	James Currie
Robbie Fotheringham	Raheel Khan	

1.1 Present:
Stuart Fairweather, Communities Officer

2. Role Of The Forum
A short discussion took place about the role of the Forum and the approach it might take to tackling local issues. It was noted that Councillors have previously been given invites to meetings, particularly open meetings.

3. Establishing a Committee
All those present introduced themselves, spoke about their background and their interest in the Forum.

The following were elected to the office bearers positions:

Duncan McCabe - Chairperson
Nominated by Robbie Fortheringham Seconded by Chris Airlie

David MacDougall - Vice Chairperson
Nominated by Raheel Khan Seconded by Duncan McCabe

Susan A'Brook - Secretary
Nominated by Sarah Barham Seconded by David MacDougall

Chris Airlie - Minutes Secretary
Nominated by Robbie Fotheringham Seconded by Susan A'Brook

Robbie Fortheringham - Treasurer
Nominated by Duncan McCabe Seconded by Sarah Barham

The above positions were agreed unanimously. It was also agreed that positions could be reviewed after six months and in the interim if people needed assistance they should say and a more collective approach would be taken.

Stuart explained that the Regeneration Team would assist if required.

Raheel agreed to take on a role in updating facebook, in addition to what Sarah was already doing. Robbie agreed to look after the notice boards on Albert Street.

A notice will be put in each notice board explaining how to get in touch with the Forum and highlighting the Facebook page. The keys for the notice boards are held in the Regeneration Team office.

4.

Finance

Previous committee members Sharon Smart, Natalie Hush and Alan Maich have been in touch to wish the present committee well. These three individuals are cheque signatories at present.

It was agreed that Duncan, Susan and Robbie should take on this role. Stuart agreed to obtain the paperwork and follow this up as soon as possible.

A bank statement was circulated showing the account has £812. This is down £128 from the £940 shown in the account at February 2015. The difference relates to printing of flyers for the AGM.

4.1

It was noted that the Forum had obtained a grant for supporting the Stobswell Advice Café (£360) for financial year 2014/15. These restricted funds could only be spent on the Advice Café (to date the Forum has had limited direct involvement in the work of the café. It was agreed that an update on the work should be given at a later date).

4.2

Stuart gave a brief explanation of Maryfield Regeneration Forum's work. It was agreed that a meeting should take place with the Regeneration Forum at a later date. (The future of the £125,000 that the Forum has to allocate locally was considered an important issue).

5.

Meetings and Activities 2015 – 2016

5.1

It was agreed to have planning meetings on a monthly basis. The next being on June 16th (the third Tuesday of the month).

It was suggested there might be four meetings open to the public over the course of the year. As well as focussing on a specific subject (see below) they should allow people to raise specific issues of importance to them. In addition, ways should be found to allow issues to be addressed on a regular basis. Facebook was thought to be one way to approach this. Updates on progress could also be given. Where possible supporting people to take action themselves should be the approach taken (a key contacts sheet was circulated – see attached).

5.2

David circulated a paper summarising the discussion at the recent special meeting (see attached).

It was agreed to organise meeting on the broad topics of:

Housing
Transport
Youth
A vision for Stobswell

In addition planning meetings on membership of the Forum and communication would be needed.

6. Communication and Newsletter
A draft newsletter was circulated. This might become the basis of a regular mailing/email to members. It was agreed to use this material at Celebration in the Park and to take a stall. Susan agreed to complete the form. Robbie suggested idea for fundraising.

7. Date of Next Meeting
Tuesday 16th June 2015 at 7pm in Arthurstone Library.